
Communications policy

Netccentric Limited

Communications policy

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Communications policy

1 Overview

Netccentric Limited (**Netccentric**) is committed to providing all stakeholders with accessible, accurate and timely information on corporate matters and the activities and performance of Netccentric. To achieve this, Netccentric regularly communicates information to stakeholders through a range of methods, forums and publications.

This document sets out Netccentric's policy for communicating with external stakeholders and other persons that wish to obtain information about Netccentric from time to time.

This policy is to be read in conjunction with Netccentric's Continuous Disclosure Policy (which is available on Netccentric's website).

2 Methods of communication

Netccentric regularly communicates with investors and their advisers, including through the following means:

- (a) annual reporting;
- (b) half year reporting;
- (c) announcements and information on Netccentric's website (see below);
- (d) announcements on the company announcements platform of the Australian Securities Exchange (**ASX**);
- (e) investor and advisor email updates;
- (f) annual general meetings (**AGMs**);
- (g) presentations; and
- (h) additional material posted in the mail from time to time.

3 Information available on the Netccentric website

One of Netccentric's key communication tools is its website. Netccentric endeavours to ensure its website is complete, up-to-date and accurate.

The following information is made available on the Netccentric website:

- (a) annual and half year reports;
- (b) continuous disclosure notices and ASX announcements;
- (c) media releases;

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- (d) notices of meetings;
 - (e) webcasts;
 - (f) current disclosure documents;
 - (g) investor presentations;
 - (h) distribution announcements;
 - (i) investor updates;
 - (j) Netccentric's constitution;
 - (k) corporate governance policies; and
 - (l) Board and committee charters.

Netccentric endeavours to maintain best practice in investor and stakeholder communications and posts relevant information to the Netccentric website as soon as practicable.

4 Meetings of investors

Netccentric convenes an AGM each year in accordance with the Singaporean Companies Act (Cap.50).

The chair of the meeting, usually the Chair of the Board, is responsible for the conduct of the meeting. In the ordinary course, the Chair will make a presentation before attending to voting on resolutions and the general business. The Chair will ensure that a reasonable opportunity is presented to all shareholders to ask questions relating to the operations of Netccentric and the resolutions being voted on at the AGM.

Investors are encouraged to attend all AGMs (and any other general meetings that may be convened from time to time) to vote or if unable to attend, appoint a proxy to vote on their behalf. Netccentric will consider using technology to facilitate participation of investors at the AGM or any other meetings of investors.

Netccentric will aim to facilitate investors who are unable to attend AGMs the opportunity to provide questions and comments ahead of the meeting. Where appropriate, these questions are answered at the AGM, either by being read out and responded to at the meeting or by providing a transcript of the question and a written answer at the AGM.

5 Netccentric - communications to investors and the market

Please see Netccentric's Continuous Disclosure Policy.

6 General media releases and public comment

All information to be communicated to the media, whether written or oral, must first be approved by the Managing Director (or their delegate).

In the case of a document prepared for release to the media, all information contained in that document must be authorised by the Managing Director.

Where the Managing Director is absent or unavailable, approval may be given by the Chair of the Board.

If an announcement is required to be given to ASX, it must not be given to the media before confirmation of the announcement's release to the market by ASX. This includes giving information to the media on an embargoed basis. Please see Netccentric's Continuous Disclosure Policy for further information.

7 Responsibilities for releases

- (a) The Managing Director is responsible for the following:
 - (i) preparation of media releases relating to Netccentric;
 - (ii) ensuring the information in media releases is accurate and undergoes appropriate due diligence; and
 - (iii) maintaining a register of all media releases and arranging for the releases to be made available on the Netccentric website.
- (b) The Managing Director may delegate some or all of these responsibilities.

8 Public speeches or addresses

The content of all speeches and addresses relating to Netccentric's strategy and operations must be approved by the Managing Director or his or her delegate before they are given.

9 Comment solicited by media

All media enquiries, including requests for interviews, must be referred to the Managing Director, before responding to such enquiries or requests (and before agreeing to an interview).

The Managing Director may elect to deal with the enquiry personally or refer it to the appropriate spokesperson.

10 Authorised spokespersons

Netccentric limits the number of persons authorised to speak on its behalf. This is to minimise the risk of inconsistent communications and, in the case of information that is required to be disclosed to ASX, to reduce the risk of inadvertent disclosure to third parties before the information is given to ASX.

All authorised spokespersons must be familiar with Netccentric's Continuous Disclosure Policy.

A list of authorised representatives is available on request.

11 Adoption of policy

This policy was adopted by the Board on 2015.